

Guru Nanak Institute of Pharmaceutical Science & Technology

Name of the Institute with complete mailing Address	GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY, 157/F, Nilgunj Road, Sodepur, Kolkata - 700114
Name of the Principal	Dr. Lopamudra Datta
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4th MEETING OF 2020

BOARD OF GOVERNORS' (BOG)

- DATE: FRIDAY 4th of DECEMBER, 2020.
- TIME : 10:30 A.M.
- ONLINE PLATFORM: ZOOM.

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**GURUNANAKINSTITUTE OF PHARMACEUTICAL SCIENCE &
TECHNOLOGY**

NOTICE

Date: 16.11.2020

The 4th meeting of 2020 of the Board of Governors of Guru Nanak Institute of Pharmaceutical Science & Technology will be held on 04th December, 2020 at 10:30 am via zoom platform to discuss the following agenda:

The meeting link and credentials are as follows (Join Zoom Meeting
<https://us02web.zoom.us/j/857941761802?pwd=en04b3V5NTdqdDlKbWpkMEp1TDVlQzQ409>
Meeting ID: 857 9417 6180
Password: 685718)

Agenda: Book I

Item No. 4.00 of 2020

- i. Composition of BOG meeting as per guide line of AICTE.
- Schedule of BOG meeting in each quarter.
- ii. Approved BOG List
- iii. Quorum of the Meeting in order
- iv. Welcome address by the Chairman of Board of Governors.
- v. Notice of meeting granted as read
- vi. Leave of absence granted
- vii. Discussion other than common issues to be placed on the table.

Item No. 4.01 of 2020

Confirmation of the minutes of the proceedings of last BOG Meeting of 11th September, 2020.

Item No. 4.02 of 2020

Action Taken Report (ATR) on the resolutions taken at the last BOG Meeting of 11th September, 2020.

Item No. 4.03 of 2020

Status report of new M. Pharm courses introduced in the institute

Item No. 4.04 of 2020

Admission status of B. Pharm 1st year and M. Pharm. 1st year

Item No. 4.05 of 2020

Last year's placement record and placement drive for current academic year

Item No. 4.06 of 2020

Extension of Academic Calendar Old Semester 2020-21

Item No. 4.07 of 2020

Report on financial assistance provided to the student (Full Fee/half/freeship) in the last academic year

Item No. 4.08 of 2020

Achievement of students and faculty in the current academic session

Item No. 4.09 of 2020

Seminars/workshop organized at the institute



- Item No. 4.10 of 2020
Assessment of academic performance based on even semester results
- Item No. 4.11 of 2020
Construction of Central R & D laboratory.
- Item No. 4.12 of 2020
Visit of the institute by the UGC team for Autonomous status
- Item No. 4.13 of 2020
Application to NBA for post-graduate courses
- Item No. 4.14 of 2020
Introduction of Coursera Courses for students
- Item No. 4.15 of 2020
Sanctioning of Seed money for the Research projects of the faculty members.

Members are requested to make it convenient to attend the meeting.

Dr. Lopamudra Datta
(Member Secretary)
Guru Nanak Institute of Pharmaceutical Science & Technology.



**MINUTES OF BOG OF
GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY
HELD ON 4th DECEMBER, 2020**

AGENDA 001

Introductory Session

Composition of BOG of AICTE approved Institute dated 27th March, 2020 and valid for two years.

Name of the Institute with complete mailing Address	GURU NANAK INSTITUTE OF PHARMACEUTICAL SCIENCE & TECHNOLOGY, 157/F, Nilgunj Road, Sodepur, Kolkata - 700114
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Website	www.gnipst-pc.ac.in

List of BOG members as approved:

Sl. No.	Name of the members	Position in the BOG	Designation	By Profession
1.	Prof (Dr.) S. M. Chatterjee	Chairman	Hon'ble Former VC, BESU Shbipur	Academician
2.	Regional Officer AICTE (Eastern Region)	Member	Regional Officer, Eastern Region, AICTE.	Ex-officio
3.	Dr. Kalpana Saha Roy	Member nominated by State Govt.	Asso. Prof, Govt. College of Ceramics	Academician
4.	Prof. Biswajit Mukherjee	Member nominated by the affiliating MAKAUT	Former VC, North Bengal University	Academician
5.	Mr. Taranjit Singh	Trust Member	Managing Trustee	Industrialist
6.	Mr. Haranjit Singh	Trust Member	Trustee	Industrialist
7.	Mr. Amrik Singh	Trust Member	Trustee	Industrialist
8.	Mr. Simarpreet Singh	Trust Member	Director, JIS Group	Industrialist
9.	Mr. Amanjot Singh	Trust Member	Director, JIS Group	Industrialist
10.	Prof. A. Guha	Member	Advisor	Academician
11.	Mr. U.S. Mukherjee	Member	Deputy Director, JIS Group	Administrator
12.	Dr. Inderbir Singh Bakshi	Special Invitee	Professor, Chitkara, College of Pharmacy, Patiala	Academician
13.	Mr. Lalit Pradhan	Special Invitee	Technical Director, MACLEODS Pharmaceutical Ltd.	Industrial Expert
14.	Mr. Atul Nasa	Special Invitee		
15.	Prof. G. L. Datta.	Special Invitee	Former Dean-IIT, Kharagpur	Academician
16.	Dr. Abhijit Sengupta	Member	Director, Guru Nanak Inst. Of Pharm. Sc. & Tech	Academician



17.	Mr. Jaydip Ray	Member	Assoc. Prof. Guru Nanak Inst. Of Pharm. Sc. & Tech	Academician
18.	Dr. Lopamudra Datta	Member Secretary	Principal, Guru Nanak Inst. Of Pharm. Sc. & Tech.	Administrator & Academician

Quorum of the meeting was in order. Meeting was called to order. Welcome address was delivered by the Chairman.

Notice of meeting granted as read, permission sought to start proceedings to the BOG meeting. It was resolved that Agenda no 001 was noted and ratified.

YEARLY SCHEDULE -- BOG.

Schedule for Conduct of Governing Body (GB) Meeting:

	February/ March	May/ June	August/ September	November/ December
Issues to be discussed	Assessment of academic performance based on odd semester results	Placing of proposal for extension of approval letter and steps taken by the Institute to overcome AICTE indicated shortfall/ deficiencies	Audited statement (statutory audit) and appointment of External Auditor	Budget for next financial year
Major	Achievements in the current academic year and projection for the next academic year.	Report on extension of existing Intake or Introduction of new courses as approved by AICTE	Admission status of current year.	Revised budget for current financial year.
	Report on Surveillance prevention safety & check adoption compliance	Anti Ragging measures taken for the coming session	Next year's expansion plan for ratification of G.B.	Report on financial assistance provided to the student (Full Free/ halfreeship) in the last academic year
	Approval for Holiday list/ Academic calendar current year.	NBA/ NAAC accreditation status/ performance audit	Assessment of academic performance based on Even Semester Results.	Last year's placement record



Removal of obsolescence in faculty/ staff/infrastructure/ Teaching learning tools/ Technology, Humanity, Spirituality	Adoption of best practices, healthy practices, social, quality practices.	Sharing of resources with others.	Increase in quality & senior faculty in most discipline in emerging areas.
Tools and technology, syllabus (beyond syllabus)	ESE – Enterprise and Skill Education (SME & MSME)	Increased linkages with industry, business, commerce Community Society.	
Reformation in Academic/ administration/ financial/ Placement & Training/ R.D.E./R/G to overcome poor ambience.			
Development of compliancy & proficiency in academic knowledge, information functional practice Skill, professional, corporatism, conceptual, relevance, accountability of faculty, graduates weak in functional practices.			
The function of G.B. as per new guidelines of UGC/ MHRD/ AICTE.			
Presentation of the full fledged budget as significant master budgetary system/ policies and notes on accounting prepared in accordance with budgetary standard generally accepted in India.			

MISC: Other common issues such as the creation of posts as per AICTE norms, formation or reconstitution of faculty selection committee, selection of faculty and any other developmental issues such as resources verification, NBA Accreditation, Employee welfare, faculty achievement and training etc, may be placed in.

AGENDA 1

To confirm and approve the minutes of the last Board of Governors (BOG) meeting.

The BOG considered the minutes of the last meeting held on 11th September, 2020, a copy of which was circulated to the members. No comments were received in writing.

Resolution: The board approved the minutes of the meeting held on September, 2020.



AGENDA 2

To note and ratify action/follow-up pursuant to proceedings (ATR) of the last meeting. Agenda/ Resolution taken/ action taken report.

Member Secretary presented the action taken report of the preceding meeting.

Resolution: Action taken report of the last meeting was discussed in detail by the members present and was approved by board.

AGENDA 3

Status report of new M. Pharm courses introduced in the institute

The member secretary appraised the board that the two new M. Pharm course in Quality Assurance & Regulatory Affairs has been introduced in the institute this academic year with 9 approved intake for each of the courses.

The syllabi of the newly introduced courses (as prescribed by PCI) were forwarded to the university BDS from the institutional BOS. The new syllabi have been uploaded in the University website. 7 students were admitted to M. Pharm. (Quality Assurance) and 2 students to M. Pharm. (Regulatory affairs) respectively.

The member secretary also informed the honorable board members that the university affiliation was obtained in October, 2020. Due to the lack of awareness in this new normal COVID situation, admission in these new courses is not 100%.

Resolution: The BOG noted and approved the above

AGENDA 4

Admission status of the institute

Member Secretary reported that there is 100% admission in B. Pharm. & 100% admission in existing M. Pharm courses in Pharmaceutical Chemistry, Pharmacology and Pharmaceutics.

There was significant improvement in the quality of students admitted which is obvious from the opening rank of the students admitted through WBIEE counseling.

Resolution: The BOG members appreciated the admission status of the institute, particularly the improvement in the quality of students admitted.



AGENDA 5

Last year's placement record and placement drive for the current academic year

The placement record of the outgoing batch of 2019-20, as forwarded by the training and placement cell, was discussed in the board.

The member secretary reported that 52% of the students opted for higher studies, 22% joined in sales and marketing jobs, 13% joined as pharmacists, 4% of students went for QA/QC or production jobs. Apart from these 9% of students opted for various ITES jobs (4% in pharmacovigilance, 5% in medical coding)

The measures being taken by the training and placement cell to ensure good placements for the students in this pandemic situation (as forwarded by T&P cell) was also discussed in the board.

Resolution: BOG noted the above with satisfaction.

AGENDA 6

Extension of Academic Calendar Odd Semester 2020-21.

The member secretary informed the board members that the classes for ongoing batches has already started from 13th August, 2020 as informed in the previous meeting. The induction program for first year students started from 21st November, 2020 and the classes for 1st-year students have started on 4th of December, 2020 itself.

The academic calendar previously approved by BOG in June, 2020 for odd Sem 2020-21 was up to December 2020.

The member secretary presented the extended academic calendar up to the month March 2021 as forwarded by Academic Committee.

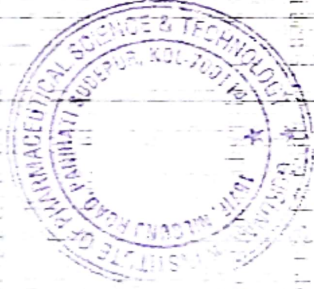
Resolution: BOG approved the extended academic calendar with satisfaction.

AGENDA 7

Report on financial assistance provided to the students in the last academic year

Member Secretary reported that currently there are 20 students under TFW category, 4 students under PMSS category, 1 full free-ship student from Bihar government and 5 students supported by JIS group and Gunadwara committee.

The member secretary informed the board members that two students who lost their father during the pandemic, had applied for free-ship to the institute and the trust. Their application is being considered.



Two 2nd year post-graduate students availed AICTE GPAT fellowship and thirty-one 2nd year PG students receive the institutional fellowship.

Resolution: The members of the board appreciated the institutional efforts.

AGENDA 8

Achievement of students and faculty in the current academic session

The board was informed by the member secretary that there were five research publications in Scopus-indexed or web of science-indexed journals and six research publications in non-Scopus-indexed journals in AY 2020-21 up to the month of December 2020 the faculty members.

The status of Student research publications, student conference proceedings, and awards won by the students of the institute was also reported to the board members.

The honorable members advised that the institute should innovate to propose various measures that can be implemented from this academic year so that the quality of research papers from the institute can be improved.

Resolution: BOG members appreciated the efforts put in by the faculty and students. It was also suggested by the members that IQAC should deliberate and suggest measures to improve the Scopus/ web of science indexed publications of the institute.

AGENDA 9

Seminars/workshops/ webinars organized by the institute
The member secretary intimated to the board that all 14 events have been organized by the institute via online platforms.

- 11 stand-alone webinars were organized by the institute.
- A workshop titled "Mind Engineering" was organized for the psychological benefit of the students.
- A finishing school training program was organized by the institute for the benefit of final year UG and PG students. by the BOG
- An online Faculty development program was organized by the IQAC of the institute.
- Apart from the above-stated initiatives, the institute also took part in "FIT INDIA MOVEMENT"
- Various clubs under the "Student Life Centre" organized a number of events during this academic session.

The member secretary also intimated that there are plans to organize more such programs via online platforms.



Resolution: The BOG members appreciated the institutional initiatives and suggested that an online conference may be organized.

AGENDA 10

Assessment of academic performance based on even semester results

The member secretary presented the result analysis of Even Semester 2019-20 in detail. She also presented a comparative analysis of the results of the students whereby the improvement in the results of the students from last year was clearly visible.

Resolution: The BOG members expressed their satisfaction with the even Sem result.

AGENDA 11

Construction of Central R & D laboratory

The member secretary reported that the IQAC of the institute (vide agenda no. 7 of the meeting dated 3rd July 2020) proposed that a central R & D lab should be developed.

Following this suggestion, the academic committee, finance committee, and R&D committee put forward a suggestive lab design and projected budget which was presented to the BOG in detail by the member secretary.

The honorable members suggested a few changes after due deliberations.

Resolution: BOG approved and directed the Director and Principal of the college to take the necessary action at the earliest.

AGENDA 12

Visit of the institute by the UGC team for Autonomous status

Member Secretary reported that the UGC team will visit the institute for the grant of fresh autonomous status. The dates have not been finalized yet.

The honorable members deliberated on the matter and advised the Director and Principal to take necessary actions.

Resolution: BOG advised the Principal to take necessary actions.

AGENDA 13

Application to NBA for post-graduate courses

The member secretary informed the board members that the institute intends to apply for NBA accreditation for existing postgraduate courses. The member secretary also informed that as of yet applied for accreditation of PG Pharmacy courses via NBA website is not functional.



Resolution: BOG members appreciated the efforts and advised the head of the institution to take necessary actions once the application is possible

AGENDA 14

Introduction of Coursera Courses for students.

The member secretary proposed that the institute would like to offer one Coursera Course to each student each semester free of cost to enhance their knowledge and improve their self-learning abilities. The credit points earned by the students will be considered for the points awarded in any of the four continuous assessment tests in a semester.

Resolution: BOG appreciated the initiative and approved the introduction of the Coursera Course.

AGENDA 15

Sanctioning of Seed money for the Research projects of the faculty members

The member secretary reported that the R&D committee of the institute (vide agenda no. 5 of the meeting dated 4th August 2020) proposed for Sanctioning of Rs. 8 L Seed money for the selected Research projects submitted by the faculty members as per the R&D policy of the institute.

Resolution: BOG appreciated the initiative by the institute and approved sanctioning of seed money for the proposed projects.

Name of Faculty	Title of the Project	Seed money sanctioned
Dr. Asis Bala	Evaluation of the regulatory role of NRE-2 on breast adenocarcinoma cells invasion and migration	Rs. 1,00,000
Dr. Asis Bala	Evaluation of the effectiveness of THC/CBD/THCA for inhibition of insulin stimulated progression and migration of breast cancer cells.	Rs. 1,00,000
Dr. Debabrata Ghosh Dastidar	Pulmonary administration of isoniazid- rifampicin loaded polymer-lipid hybrid microparticles	Rs. 1,00,000
Dr. Gopa Roy Biswas	Development and evaluation of oleogel and hydrogel based drug delivery for buccal administration of amoxicillin trihydrate	Rs. 1,00,000
Dr. Sumana Chatterjee	Development and characterisation of novel multi-ion doped nano-hydroxyapatite porous scaffolds and drug delivery system made thereof	Rs. 1,00,000
Dr. Sumana Chatterjee	Phytochemical screening and antioxidant activities of fruit & peel extract of Mamikara zapota	Rs. 1,00,000
Dr. Sanchári Bhattacharya	Hepatoprotective activity of garlic peel (Allium sativum, Amaryllidaceae) extracts against liver cancer: in-vitro and in-vivo	Rs. 1,00,000
Dr. Sanchári Bhattacharya	Cytoprotective effects of Nigella sativa L. seed extracts against anti-epileptic drug induced teratogenicity in animal model	Rs. 1,00,000

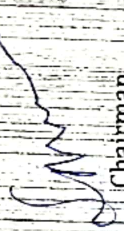


Since no one requested any other items, Chairperson expressed his gratitude and thanks to all the members for their presence in spite of their busy schedules and for their wholehearted support, guidance, valuable suggestion, and cooperation extended to him during the meeting to attend greater heights and excellence of the Institute.

The meeting ended with a vote of thanks to the chair.



Member Secretary



Chairman

Member Secretary

Chairman